Form 2

Salary Statement Cover Sheet

Name of the earner: Relationship to the applicant: Note: If there are multiple earners, please submit a separate Form 2 for each. How to complete Form 2: Please enter the appropriate figures in the spaces below and calculate the amount of "G. Annual Income" based or the salary statements for the most recent three months. Please submit copies of the salary statements together with this form. In the case of persons who are retired, it is not necessary to enter income earned prior to retirement. Note: If there are multiple employers, please submit a separate Form 2 for each. A. Name of Employer: B. Month and Year of Employment: , C. Total Amount: yen (month:) +yen (month:) +yen (month:)) =yen D. Commuting Allowance: yen (c. Total Amount)yen (D. Commuting Allowance)) ÷ 3 months =yen *Rounded down to the nearest yen. *Rounded down to the nearest yen.
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F. Bonus:
document confirming the amount.
G. Annual Income: <u>yen</u> (E. Average Monthly Income) \times 12 + <u>yen</u> (F. Bonus) = <u>yen</u>
How to complete the "Income Information" section of the Application Form
• "Type of Income" field: Please enter "Salary" as the type of income.
• "Annual Income" field: Please round down the total amount calculated in "G. Annual Income" above to the
nearest thousand yen and enter that amount.
Sample:
支給年月 所属コード 社員コード 氏 名 給与明細書
II III IIII IIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIII
項 非課税額計 総支給額
检康保陵料 厚生年金料 雇用保陵料 社会保険料合計 課税対象额 所 得 税 住 民 税
項 年間過不足額 差引支給額
項 年調過不足額 差引支給額 目

