

List of Advisory Offices

The following offices provide advice on the use of competitive research funds, including information about the regulations and administrative procedures.

If the relevant contact information is not shown in this list, please visit the office accompanied by Japanese-speaking staff.

Central Administration, etc.

Category	Office	Contact
Subsidies (personal subsidies)	Research Promotion Division, Research Promotion Department	kenkyusuishin850@mail2.adm.kyoto-u.ac.jp 075-753-2579
Subsidies (organizational subsidies)	Research Promotion Division, Research Promotion Department	850kensui-senryaku@mail2.adm.kyoto-u.ac.jp 075-753-2081
Industry-academia collaboration (Commissioned Research)	Society-Academia Collaboration Division, Research Promotion Department	sanrenka@mail2.adm.kyoto-u.ac.jp 075-753-9726
Industry-academia collaboration (Collaborative Research・Academic Consulting)	Society-Academia Collaboration Division, Research Promotion Department	sanrenka@mail2.adm.kyoto-u.ac.jp 075-753-9183
International affairs (projects related to the JSPS)	Research Promotion Division, Research Promotion Department	kenkyusuishin850@mail2.adm.kyoto-u.ac.jp 075-753-2579
Education affairs	Project Promotion Section, General Education Promotion Division, International and General Education Promotion Department	ksui-kkikaku-kyom02@mail2.adm.kyoto-u.ac.jp 075-753-7499

Undergraduate Faculties, Graduate Schools, Research Institutes, Centers, and Other Organizations

Department name	Fund category	Details	Office	Contact
Graduate School of Letters/Faculty of Letters	General		External Funds Section Accounts Division Administration Office (Letters), Main Campus	A10soumu@mail2.adm.kyoto-u.ac.jp
Graduate School of Education/Faculty of Education				
Graduate School of Law/Faculty of Law	Application		General and International Affairs Section General Affairs Division Administration Office (Letters), Main Campus	
Graduate School of Economics/Faculty of Economics				
School of Government				
Graduate School of Management	International Affairs		External Funds Section Accounts Division Administration Office (Letters), Main Campus	
Institute for Research in Humanities				
Institute of Economic Research				
Kyoto University Museum				
Agency for Student Support and Disability Resources	Acceptance, execution & reporting		External Funds Section Accounts Division Administration Office (Letters), Main Campus	
Institute for the Future of Human Society				
Kyoto University Archives				
Graduate School of Energy Science	Subsidies	General	Research Support Section (Subsidies), Accounts Division Administration Office (Science), Main Campus	—
Graduate School of Informatics	Contracted research Contracted project Collaborative research Donation	General	Research Support Section (External Funds), Accounts Division Administration Office (Science), Main Campus	
Graduate School of Biostudies				
Graduate School of Global Environmental Studies	International Affairs		Research Support Section (Subsidies), Accounts Division Administration Office (Science), Main Campus Research Support Section (External Funds), Accounts Division Administration Office (Science), Main Campus	
Academic Center for Computing and Media Science				
Center for Educational Program Promotion in Graduate School (Collaborative Graduate Program in Design & Distinguished Doctoral Program of Platform Studies for Activating Society)				
		Application	General Affairs Section, Planning and Strategy Division Administration Office (Science), Main Campus	

Department name	Fund category	Details	Office	Contact
Graduate School of Human and Environmental Studies/ Faculty of Integrated Human Studies Institute for Liberal Arts and Sciences Graduate School of Advanced Integrated Studies in Human Survivability (Shishu-kan) Institute for Advanced Study	Contracted research Contracted project Collaborative research Donation Subsidies	Acceptance & reporting	External Fund Section, Accounts Division Administration Office, Yoshida-South Campus	A30gaibushikinukeire@mail2.adm.kyoto-u.ac.jp
	Contracted research Contracted project Collaborative research Subsidies	Implementation	External Fund Section, Accounts Division Administration Office, Yoshida-South Campus	A30gaibushikinkeiri@mail2.adm.kyoto-u.ac.jp
	Donation	Implementation	Accounting Section, Accounts Division Administration Office, Yoshida-South Campus	A30keiri@mail2.adm.kyoto-u.ac.jp
	Organizational subsidy	Acceptance & reporting	Finance Section, Accounts Division Administration Office, Yoshida-South Campus	A30zaimu@mail2.adm.kyoto-u.ac.jp
	Organizational subsidy	Implementation	External Fund Section, Accounts Division Administration Office, Yoshida-South Campus	A30gaibushikinkeiri@mail2.adm.kyoto-u.ac.jp
Graduate School of Medicine/Faculty of Medicine Kyoto University Hospital Center for the Promotion of Interdisciplinary Education and Research (Program for Education and Research on Science and Technology in Public Sphere) Center for Educational Program Promotion in Graduate School (Doctoral Program for World-Leading Innovative & Smart Education“Graduate Program for Medical Innovation ”)	Grants-in-aid in scientific research	Application, implementation & reporting	Grants-in-aid in scientific research Section, Accounts and Research Collaboration Division, Administration Office, Faculty of Medicine Campus and University Hospital	
	Organizational subsidies	Translational Program Central hospital for clinical research Program Acceptance & reporting	Clinical Research Strategy Division Research Promotion Section Kyoto University Hospital	
		Other than above Acceptance & reporting	(Other than medical treatment) General Affairs Division, Research Promotion Section, Graduate School of Medicine/Faculty of Medicine	
			(Medical treatment) Management Division, Management Section Kyoto University Hospital	
	Execution	Execution	Donation and Subsidies Section, Accounts and Research Collaboration Division, Administration Office, Faculty of Medicine Campus and University Hospital	
	Contracted research Contracted project Collaborative research	Acceptance & reporting	External Fund Acceptance Section, Accounts and Research Collaboration Division, Administration Office, Faculty of Medicine Campus and University Hospital	
		Execution	External Fund Executing Section, Accounts and Research Collaboration Division, Administration Office, Faculty of Medicine Campus and University Hospital	
	Companies trial	Acceptance, execution & reporting	Moral Support/Conflicts of Interests Section Clinical Research Strategy Division Administration Office, Kyoto University Hospital	
	Donation	Application (Recommended by Dean of Graduate School of Medicine)	General Affairs Division, Research Promotion Section, Graduate School of Medicine/Faculty of Medicine	
		Application (Recommended by Director of KU Hospital)	Clinical Research Strategy Division Research Promotion Section Kyoto University Hospital	
		Acceptance, execution & reporting	Donation and Subsidies Section, Accounts and Research Collaboration Division, Administration Office, Faculty of Medicine Campus and University Hospital	
	JSPS International Collaboration Projects	Application & reporting	International Affairs Section, Accounts and Research Collaboration Division, Administration Office, Faculty of Medicine Campus and University Hospital	a40kokusai@mail2.adm.kyoto-u.ac.jp

Department name	Fund category	Details	Office	Contact
Institute for Chemical Research Institute of Advanced Energy Research Institute for Sustainable Humanosphere Disaster Prevention Research Institute	Subsidies Contracted projects (JSPS only) Donation	Acceptance	Subsidies Section, Research Collaboration Division, Administration Office, Uji Campus	uji.josei@mail2.ad m.kyoto-u.ac.jp
		Implementation	External Funding Implementation Section, Research Collaboration Division, Administration Office, Uji Campus	uji.extprac@mail2.a dm.kyoto-u.ac.jp
	Contracted research Contracted projects (excluding JSPS) Collaborative research	Acceptance	Industry Academia Cooperation Section, Research Collaboration Division, Administration Office, Uji Campus	uji.extacc@mail2.a dm.kyoto-u.ac.jp
		Implementation	External Funding Implementation Section, Research Collaboration Division, Administration Office, Uji Campus	uji.extprac@mail2.a dm.kyoto-u.ac.jp
Graduate School of Pharmaceutical Sciences/Faculty of Pharmaceutical Sciences Graduate School of Asian and African Area Studies Institute for Life and Medical Sciences Center for Southeast Asian Studies Center for iPS Cell Research and Application Center for African Area Studies	General		Management Section, Accounts Division, Southwest Administration Office	—
	Donation		Operational Grants and Donations Section, Accounts Division, Southwest Administration Office	
	Contracted research, contracted projects & collaborative research	Acceptance	Industry-Academia Collaboration Acceptance Section, Research Collaboration Division, Southwest Administration Office	
		Implementation & reporting	Industry-Academia Collaboration Accounting Section, Research Collaboration Division, Southwest Administration Office	
	Subsidies		Subsidies Section, Research Collaboration Division, Southwest Administration Office	
	Organizational subsidy		Subsidies Section, Research Collaboration Division, Southwest Administration Office	
Institute for Integrated Radiation and Nuclear Science	General		Accounting Section, Institute for Integrated Radiation and Nuclear Science	—
	Subsidies	Application for grants-in- aid in scientific research		
		Application for other subsidy programs		
		Acceptance & reporting		
		Implementation & reporting	Contract Management Section, Institute for Integrated Radiation and Nuclear Science	
	Contracted research Contracted project	Application (competitive fund)	Accounting Section, Institute for Integrated Radiation and Nuclear Science	
		Acceptance		
		Implementation & reporting	Contract Management Section, Institute for Integrated Radiation and Nuclear Science	
	Collaborative research Donation	Acceptance	Accounting Section, Institute for Integrated Radiation and Nuclear Science	
		Implementation & reporting	Contract Management Section, Institute for Integrated Radiation and Nuclear Science	

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Graduate School of Science/Faculty of Science Research Institute for Mathematical Sciences Wildlife Research Center Center for the Promotion of Interdisciplinary Education and Research (Unit of Synergetic Studies for Space) Center for Educational Program Promotion in Graduate School (Leading Graduate Program in Primatology and Wildlife Science)	Subsidies	Open application	Research Promotion Section, Financial Management Division, Administration Office, North Campus	a60kenkyusuishin@mail2.adm.kyoto-u.ac.jp
		Funding request, implementation & reporting	JSPS and Other Grants Section, Accounts Division, Administration Office, North Campus	a60hojokin@mail2.adm.kyoto-u.ac.jp
	Contracted research Contracted project Collaborative research	Open application	Research Promotion Section, Financial Management Division, Administration Office, North Campus	a60kenkyusuishin@mail2.adm.kyoto-u.ac.jp
		Acceptance, implementation & reporting	Research Contracts Section, Accounts Division, Administration Office, North Campus	a60sankangaku@mail2.adm.kyoto-u.ac.jp
	Donations (including subsidies)	Open application	Research Promotion Section, Financial Management Division, Administration Office, North Campus	a60kenkyusuishin@mail2.adm.kyoto-u.ac.jp
		Acceptance & implementation	Endowment and Government Funding Section, Accounts Division, Administration Office, North Campus	a60unneihi1@mail2.adm.kyoto-u.ac.jp
	JSPS International Collaboration Projects	Open application	Office of International Affairs, Administration Office, North Campus	a60oia@mail2.adm.kyoto-u.ac.jp
		Acceptance, implementation & reporting	Research Contracts Section, Accounts Division, Administration Office, North Campus	a60sankangaku@mail2.adm.kyoto-u.ac.jp
Graduate School of Agriculture/Faculty of Agriculture Yukawa Institute of Theoretical Physics Field Science Education and Research Center	Subsidies	Open application	Research Promotion Section, Financial Management Division, Administration Office, North Campus	a60kenkyusuishin@mail2.adm.kyoto-u.ac.jp
		Funding request, implementation & reporting	JSPS and Other Grants Section, Accounts Division, Administration Office, North Campus	a60hojokin@mail2.adm.kyoto-u.ac.jp
	Contracted research Contracted project Collaborative research	Open application	Research Promotion Section, Financial Management Division, Administration Office, North Campus	a60kenkyusuishin@mail2.adm.kyoto-u.ac.jp
		Acceptance, implementation & reporting	Research Contracts Section, Accounts Division, Administration Office, North Campus	a60sankangaku@mail2.adm.kyoto-u.ac.jp
	Donations (including subsidies)	Open application	Research Promotion Section, Financial Management Division, Administration Office, North Campus	a60kenkyusuishin@mail2.adm.kyoto-u.ac.jp
		Acceptance & implementation	Endowment and Government Funding Section, Accounts Division, Administration Office, North Campus	a60unneihi2@mail2.adm.kyoto-u.ac.jp
	JSPS International Collaboration Projects	Open application	Office of International Affairs, Administration Office, North Campus	a60oia@mail2.adm.kyoto-u.ac.jp
		Acceptance, implementation & reporting	Research Contracts Section, Accounts Division, Administration Office, North Campus	a60sankangaku@mail2.adm.kyoto-u.ac.jp
Center for Ecological Research	General		Center for Ecological Research Accounting Section, Accounts Division, Administration Office, North Campus	620groupB@mail2.adm.kyoto-u.ac.jp
Center for the Evolutionary Origins of Human Behavior	General		Research Subsidy Section, Center for the Evolutionary Origins of Human Behavior, Accounts Division, Administration Office, North Campus	420kenkyujosei@mail2.adm.kyoto-u.ac.jp

Department name	Fund category	Details	Office	Contact
Graduate School of Engineering/Faculty of Engineering Fukui Institute for Fundamental Chemistry Center for Educational Program Promotion in Graduate School (Doctoral Program for World-Leading Innovative & Smart Education "Innovation of Advanced Photonic and Electronic Devices")	General		Financial Analysis and Evaluation Section, Financial Management Division, Administration Office (Graduate School of Engineering), Katsura Campus	—
	Grants-in-aid in scientific research	General	Governmental Research Grant Section, Administration Office (Graduate School of Engineering), Katsura Campus	
	Organizational subsidy	General	Governmental Research Grant Section, Administration Office (Graduate School of Engineering), Katsura Campus	
	Contracted research	General	Industry Academia Cooperation Section, and Industry Academia Exchange Section, Administration Office (Graduate School of Engineering), Katsura Campus	
	Contracted project			
	Collaborative research			
	Donation	Acceptance Application for research subsidy programs	Research and International Affairs Section, Administration Office (Graduate School of Engineering), Katsura Campus	
Implementation		University Budget and Donation Fund Section, Accounts Division, Administration Office (Graduate School of Engineering), Katsura Campus		
University Library	General		Library Planning Section, Library Planning Division, Kyoto University Library	—
Agency for Health, Safety and Environment	General		Environment, Safety and Health Division, Facilities Department	810kikochosei@mail2.adm.kyoto-u.ac.jp
Institute for Information Management and Communication	General		Information Management Department, Information Promotion Division Account Division	—
Office of Society-Academia Collaboration for Innovation	General		Society-Academia Collaboration Division, Research Promotion Department	sanrenka@mail2.adm.kyoto-u.ac.jp
Open Innovation Institute	General		Society-Academia Collaboration Division, Research Promotion Department	sanrenka@mail2.adm.kyoto-u.ac.jp
International Strategy Office	General		International Planning Section, International Affairs Division, Planning Department	s_kakenhi740@mail2.adm.kyoto-u.ac.jp
The Hakubi Center for Advanced Research	General		Office of The Hakubi Center for Advanced Research	staff@hakubi.kyoto-u.ac.jp
Center for Educational Outreach and Admissions	General		Education Promotion and Student Support Department, Entrance Examination Planning Division	—