

Year \_\_\_\_\_ Month \_\_\_\_\_ Day \_\_\_\_\_

## Request for Certificate of Doctoral Degree Conferment

To President, Kyoto University

**Name** [Family/first name]: \_\_\_\_\_

**Your Name on the English certificate:** \_\_\_\_\_

\*(Graduates before September 2005) Please fill this out if you require a Certificate in English

**Date of birth:** Year \_\_\_\_\_ Month \_\_\_\_\_ Day \_\_\_\_\_

For the reasons listed below, please accept this request for Certificate of Doctoral Degree Conferment.

**Certificate in Japanese** \_\_\_\_\_, and **Certificate in English** \_\_\_\_\_; for a total of \_\_\_\_\_ **certificate(s)**.

**Reason(s) for the request:** \_\_\_\_\_

(To be submitted to: \_\_\_\_\_ )

### Inclusion of the title of the dissertation:

Include the title:

Title: " \_\_\_\_\_ "

\* If an English certificate is required, the title name should be also written in English

Do not include the title:

**Doctor of/Ph.D. (** \_\_\_\_\_ **)**

\*Major field of study

**Date of conferment: Year** \_\_\_\_\_ **Month** \_\_\_\_\_

**Doctoral Degree No. :** \_\_\_\_\_

\* If unknown, please leave it blank

Doctoral Degree (Course)

Name of department/division: \_\_\_\_\_

Doctoral Degree (Dissertation)

### Receiving options:

To be picked up at the Education Promotion and Student Support Department

Receiving date: Month \_\_\_\_\_ Day \_\_\_\_\_ Morning / Afternoon

Receiver: yourself / substitute (name: \_\_\_\_\_ )

\*Receiver: Please show your identification when receiving the certificate.

To be delivered by the University mail system (within campus only) to the following address:

\_\_\_\_\_

\* For the University mail delivery, a self-addressed envelope must be included with the request form.

To be delivered by regular Post Office mail system to the following address:

\_\_\_\_\_

\* For the Post Office mail delivery, a self-addressed envelope (stamped) must be included with the request form.

**Contact:** Phone \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

E-mail \_\_\_\_\_

Where to submit: Kyoto University, Education Promotion and Student Support Department, Educational Planning Division

\*Your official ID should be photocopied. (ex. passport, driver license)

\*If you wish to have certificates in English, the photocopy of your passport is preferred.