

# Research Integrity Training (eAPRIN) FAQ

Revised on July 1, 2021

No.	項目 Item
Q – 1	I cannot log in to the APRIN e-learning program (eAPRIN) website ( <a href="https://edu.aprin.or.jp/">https://edu.aprin.or.jp/</a> )
Q – 2	What is the KUMail/KUMOI address?
Q – 3	“京都大学 全学共通基礎コース (Kyoto University Common Foundational Course) (20**)” is not displayed on the top page.
Q – 4	I don't know how to take the quiz.
Q – 5	When does the system determine that I have completed the course?
Q – 6	I have taken a course module, but a completion certificate has not been issued.
Q – 7	I took the course using a guest account. Please issue a certificate of completion with my name on it.
Q – 8	There are only five questions (per module) in the “京都大学 全学共通基礎コース (Kyoto University Common Foundational Course) (20**).” Is this correct?
Q – 9	Is the APRIN e-learning program (eAPRIN) website accessible from outside the university (from home, etc.)?
Q – 10	Which courses do I have to take to be considered to have completed the research integrity training e-learning training, and when do I have to take them? (As of April, 2021)
Q – 11	What positions are included in the category “all persons engaged in research activities at Kyoto University (including students) and persons who deliver lectures at Kyoto University?”
Q – 12	Are emeritus professors and visiting professors who engage in research at the university with a Grant-in-Aid for Scientific Research ( <i>Kakenhi</i> ) included in the category of “all persons engaged in research activities at Kyoto University (including students) and persons who deliver lectures at Kyoto University?”

## Q-1

**I cannot log in to the APRIN e-learning program (eAPRIN) website (<https://edu.aprin.or.jp/>)**

## A-1

Case 1: Using the wrong password.

Regarding your initial password:

- If your account was registered during or after April 2020:  
An initial password will be sent to your KUMail/KUMOI address. (\*Your KUMail/KUMOI address will be your user name).
- If your account was registered before March, 2020:  
If you do not know your password, please reset your password.
- Please note that the initial password cannot be re-sent to your KUMail/KUMOI address.

- If you lose the email or do not know your current password, regardless of when your account was registered, please access the APRIN e-learning program top page (<https://edu.aprin.or.jp>), click on “Forgot Username or Password?” and follow the instructions. The procedures to reissue your password will be sent to your KUMail/KUMOI address. (\*Your KUMail/KUMOI address will be your user name.)

#### Case 2: Using a wrong user name.

As a general rule, your KUMail/KUMOI address will be your user name. If you have multiple addresses, including an account issued separately by the Kyoto University Graduate School and Faculty of Medicine, Ethics Committee, please try to log in to the system using your KUMail/KUMOI address and the correct password (as detailed above).

However, if you do not have an ID issued by Kyoto University, and have requested to register your account by yourself, a string other than your KUMail/KUMOI address may be used as your user name.

\*For details of the KUMail/KUMOI address, please see Q-2 below.

#### Case 3: Incompatible browser.

You may not be able to log in to the system due to the type of browser you are using. Please try using a different browser.

## **Q-2**

### **What is the KUMail/KUMOI address?**

#### **A-2**

The KUMail/KUMOI address is an official email address provided by the university to each student, faculty, or staff member at the university. Each KUMail/KUMOI address is issued together with an SPS-ID/ECS-ID.

KUMail/KUMOI addresses include the following email domains (the part of the address that comes after @):

- @kyoto-u.ac.jp (KUMail)
- @st.kyoto-u.ac.jp (KUMOI)

Please note that email addresses with email domains such as those below are not KUMail/KUMOI addresses.

- @\*\*\*\* (other than “st”).kyoto-u.ac.jp (These are addresses issued by individual departments.)
- @kyoto-u.jp (These are life-long email addresses used for forwarding)

### Q-3

**“京都大学 全学共通基礎コース(Kyoto University Common Foundational Course) (20\*\*)” is not displayed on the top page.**

### A-3

After logging in to the system, “京都大学 全学共通基礎コース(Kyoto University Common Foundational Course) (20\*\*)” will be displayed on the top page by default. However, if it is not displayed, please click the “Course Selection” button, and select the course you wish to take.

Note:

If you log in to the system using an account issued by the Kyoto University Graduate School and Faculty of Medicine Ethics Committee, “京都大学 全学共通基礎コース(Kyoto University Common Foundational Course) (20\*\*)” will not be displayed. Even if you click the “Course Selection” button, the “Kyoto University Common Foundational Course (20\*\*)” will not be displayed and cannot be selected. Please be sure to log in to the system using your KUMail/KUMOI address as your user name and the correct password.

### Q-4

**I don't know how to take the quiz.**

### A-4

If you are taking the quiz for the first time:

Click the name of the course module, follow the instructions on the screen, read the material, and click on “Take the quiz” at the bottom of the page.

If you would like to take the quiz again:

Click the name of the course module, and click “Re-take the quiz.”

### Q-5

**When does the system determine that I have completed the course?**

### A-5

If you score 80 points or higher on the quizzes for all course modules, the course status will be automatically registered as complete, and a completion certificate will be issued.

### Q-6

**I have taken a course module, but a completion certificate has not been issued.**

## A-6

A completion certificate will be issued for the completion of an entire course. However, completion certifications will not be issued for the completion of individual modules, even if the module was selected from the materials list in the main menu.

## Q-7

**I took the course using a guest account. Please issue a certificate of completion with my name on it.**

## A-7

The guest account is a common-use ID. As you have taken the course using a common-use ID, a certificate of completion with your individual name on it cannot be issued. To receive a certificate with your name on it, it is necessary to register your personal account and complete the course using that account. Please note that the results of the course you took using the guest account cannot be transferred to your personal account.

If you wish to register a personal account, please provide following information via email to the section in charge (integrity-el \* mail2.adm.kyoto-u.ac.jp). (Please change \* to @.)

- Name (in Chinese/Japanese characters) (Not required if your name is not written in Chinese/Japanese characters)
- Name (in Roman alphabet)
- Affiliation: (if you are not affiliated with Kyoto University, please provide the name of your institution of affiliation)
- Position: (if you are a student, please tell us what year you are in.)
- Email address: (as a general rule, you must provide your KUMail/KUMOI address. If you do not have a KUMail/KUMOI address, please provide your departmental address at the university. If you do not have either, please provide your personal email address.)
- Research topic
- Name of PI

## Q-8

**There are only five questions (per module) in the “京都大学 全学共通基礎コース(Kyoto University Common Foundational Course) (20\*\*).” Is this correct?**

## A-8

The “京都大学 全学共通基礎コース(Kyoto University Common Foundational Course) (20\*\*)” consists of only one module “Digest Version > Responsible Conduct of Research RCR,” which only includes five questions.

### Q-9

**Is the APRIN e-learning program (eAPRIN) website accessible from outside the university (from home, etc.)?**

### A-9

Yes, you can access the website from outside the university (from home, etc.) as long as you have an Internet connection.

- Kyoto University's Research Integrity Training website:  
[http://www.kyoto-u.ac.jp/ja/research/ethic/research\\_guide/kensyu](http://www.kyoto-u.ac.jp/ja/research/ethic/research_guide/kensyu)  
(The website provides the eAPRIN manuals and the URL to access the system.)
- APRIN e-learning program (eAPRIN): <https://edu.aprin.or.jp/>  
(You can log in to the eAPRIN system from the above URL.)

### Q-10

**Which courses do I have to take to be deemed to have completed the research integrity training e-learning training, and when do I have to take them? (As of April, 2021)**

### A-10

- ◆ The following courses will be used to confirm your completion of the research integrity e-learning training:
  - ・ 京都大学 全学共通基礎コース(Kyoto University Common Foundational Course) (2021) (mandatory)
  - ・ JST Course (1) Biomedical (\*If completed during or after April 2021)

\*If you took the "JST Course (1) Biomedical" during or before March 2021, the completion date will not be updated even if you take the course again.
- ◆ Courses that will not be checked to confirm your completion of the research integrity e-learning training:
  - ・ 京都大学 医の倫理委員会受講者コース(Kyoto University Graduate School and Faculty of Medicine: Ethics Committee Course)
  - ・ JST Course (1) Biomedical (\*If completed during or before March 2021)
  - ・ JST Course (2) Engineering
  - ・ JST Course (3) Humanities
  - ・ Research integrity courses provided by other organizations

## Q-11

**What positions are included in the category “all persons engaged in research activities at Kyoto University (including students) and persons who deliver lectures at Kyoto University?”**

## A-11

Specifically, persons who hold any of the following positions:

- Full-Time Professors, Associate Professors, Senior Lecturers, Assistant Professors, Teaching Associates
- Specially Appointed Professors
- Program-Specific Faculty Members Employed Under the Annual Salary System, Program-Specific Research Center Faculty Members, Specially-Contracted Foreign Language Faculty Members, Program-Specific Assistant Professors at the University Hospital, Program-Specific Researchers
- Endowed Chair Faculty Members, Endowed Research Faculty Members, Industry-Academia Collaboration Course Faculty Members, Industry-Academia Collaboration Laboratory Faculty Members/Researchers, Law School Practicing Professors, Law School Practicing Associate Professors, Professional Graduate School Practicing Professors, Professional Graduate School Practicing Associate Professors
- Part-Time Researchers
- Visiting Lecturers
- Visiting Research Scholars
- Lecturers (Part-Time) (who are affiliated with Kyoto University)
- Graduate Students

\* Those who are not affiliated with Kyoto University and have already taken an equivalent training course at their institution of affiliation are still required to take the “京都大学 全学共通基礎コース(Kyoto University Common Foundational Course) (2021)” (this does not apply to part-time lecturers who are not affiliated with Kyoto University). If you wish to be exempted from the course, please present the completion certificate for the equivalent course that you have already taken to the departmental administrative staff in charge.

\*If your position is included in the above list, but you are not engaged in research activities at Kyoto University (including students) or do not deliver lectures at Kyoto University, please consult with the relevant departmental administrative staff.

## Q-12

**Are emeritus professors and visiting professors who engage in research at the university with a Grant-in-Aid for Scientific Research (*Kakenhi*) included in the category of “all persons engaged in research activities at Kyoto University (including students) and persons who deliver lectures at Kyoto University?”**

**A-12**

Yes, they are. Although emeritus professors and visiting professors are not included in the list in A-11 above, those who are receiving a Grant-in-Aid for Scientific Research (*Kakenhi*), etc., are required to take the course as they are deemed to be a “person engaged in research activities at Kyoto University.” If your ID is ECS-ID, please take the course using a guest account, but if you need a certificate of completion as an individual, please apply for registration.