

# 12<sup>th</sup> Tachibana Award Application Guidelines

## 1. Purpose

The Tachibana Award for the Most Outstanding Female Researcher was established in 2008 to acknowledge outstanding research achievements by early-career female researchers at Kyoto University.

By publicly acknowledging women who have made outstanding achievements in academic research regardless of the research field, the Tachibana Award aims to motivate not only the awardees themselves, but also others following in their footsteps. In this way, the award seeks to help foster the development of accomplished female scholars who will lead the future of academic research, both at Kyoto University and nationwide.

## 2. Eligibility

Candidates must be female graduate students or researchers (including postdoctoral researchers and research fellows of the Japan Society for the Promotion of Science) who meet the following conditions:

- Born on or after April 2, 1975
- Affiliated with Kyoto University
- Recognized as having made outstanding achievements in academic research

Note 1: Those who have previously been awarded a Tachibana Award in the student category may apply again in the researcher category.

Note 2: Those who have previously been awarded an Honorable Mention Award may apply again.

### **Student Category**

The candidate must be enrolled in a doctoral program as of November 2019 (or an equivalent program at the Graduate Schools of Medicine, Pharmaceutical Sciences [Department of Biomedical Sciences], Asian and African Area Studies, or Advanced Integrated Studies in Human Survivability [Shishu-Kan]). Those who are currently on a leave of absence are not eligible to apply.

Students subject to disciplinary action (as described in Article 33 of the General Regulations of Kyoto University) during the current academic year cannot apply for the award.

### **Researcher Category**

The candidate must hold a doctoral degree (or be deemed to possess equivalent or greater academic research ability). Professors are not eligible to apply.

### **3. Prizes**

The awardee in each category (one person) will be presented with a certificate of commendation and a supplementary prize (a commemorative item and cash prize of 100,000 yen). In addition, one other person from each category may be presented with an Honorable Mention Award (a certificate of commendation, commemorative item, and cash prize of 80,000 yen).

### **4. Application Documents**

- ① Application form (Form No.1/PDF)
- ② Research summary (Form No.2/PDF)
- ③ Recommendation letter (Form No.3/PDF)
- ④ List of publications (A4/format free/PDF)
- ⑤ Other reference materials (patents, book reviews, newspaper articles, etc. (format free/PDF)
- ⑥ Excerpts from relevant books or articles (up to three for students and five for researchers/PDF)

Note 3: The recommendation letter must be written by a full-time researcher at Kyoto University who is familiar with the work of the applicant. All other documents must be prepared by the applicant herself.

### **5. How to Submit the Application Documents**

- (1) Please e-mail all documents to the office indicated below.
- (2) All documents must be in PDF format. Regarding item ⑥, please compile the cover, the table of contents, and relevant portions into one file. If the combined size of the file is too large to be sent by e-mail, it may be submitted via a file transfer service or on a CD or USB flash drive sent via campus mail.

### **6. Application Period**

November 1, 2019 (Fri.)–November 29, 2019 (Fri.) 5:00pm.

### **7. Selection and Notification**

The selection committee will make the first selection based on the documents submitted. Candidates who pass the first selection will be invited for an interview, which will be scheduled around late January 2020.

Those selected for interviews will be contacted by December 31 2019, and will be asked to prepare and submit the documents required for the session. Applicants will be notified of the interview results and the awardees will be announced at the beginning of February 2020.

## **8. Award Ceremony**

The award ceremony will be held on March 3, 2020 (Tue.). Awardees are required to deliver a presentation about their research achievements. Details of the event will be provided to the awardees at a later date.

## **9. Other Matters**

- (1) Inquiries about the selection results will not be accepted.
- (2) The name, biography, and research achievements of the award recipients will be made public.
- (3) Personal information included in the submitted documents will be strictly managed and used only for the purpose of selection.

## **10. Submissions and Inquiries**

Staff Affairs Section, Personnel Division, General Affairs Department, Kyoto University

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