

Notes Regarding Application for Tuition Exemption in the Second Semester of the 2020–2021 Academic Year

Students who wish to apply for tuition exemption etc in the second semester of the 2020–2021 academic year, are requested to note the following:

- Students who enrolled in October, but have not yet arrived in Japan, are required to submit all necessary application documents via e-mail during the Step 2 (document submission) application period. When completing Form 8, please confirm the necessary living expenses for your stay in Japan, and enter the estimated amounts in each field (in the “Expenditure” section). The deadline date and time are provided in Japan time. Please note that applications received after the deadline will not be accepted without exceptions.
- As a general rule, application documents must be submitted by post, except in the case that students will come to the university in person to conduct experiments or for other reasons.
When sending your application documents, please download the mailing label from the Exemption Online Application System (EOAS) and paste in onto the envelope.
- Your supervisor is required to enter comments in the fields provided in Form 8 and Form 10. This may be done by following method (in this academic year only):
 - ① The applicant converts the completed Forms 8-1 and 10-1 to a PDF file, sends them to their academic advisor by e-mail, and request their supervisor to complete the Forms 8-2 and 10-2.
 - ② The academic advisor then converts the completed Forms 8-2 and 10-2 to a PDF file, and returns them to the applicant.
 - ③ The applicant then prints out the completed Forms 8-1, 8-2, 10-1, and 10-2, and submits them as application documents.

Contact:

Student Affairs Division, Kyoto University

(located on the 1st floor of the Research Building No.10 on Yoshida Campus)

Address: Yoshida-Honmachi, Sakyo-ku, Kyoto 606-8501

Tel: 075-753-2532

E-mail: 840menjo@mail2.adm.kyoto-u.ac.jp