

**Program-Specific Researcher Position**  
(as a Public Relations Officer/Science Communicator)

- Institution:** Institute for Integrated Cell-Material Sciences (iCeMS)  
Kyoto University Institute for Advanced Study (KUIAS)
- Job title:** Program-Specific Researcher  
(as a Public Relations Officer/Science Communicator)
- Number of positions:** One (1)
- Closing date:** As soon as the position is filled.
- Work start date:** April 1, 2021 (Flexible)
- Contract period:** 1 year (Chance of extension)  
Initial probationary employment period for six (6) months
- Place of work:** Main Building of Institute for Integrated Cell-Material  
Sciences (iCeMS), KUIAS, Kyoto University  
Yoshida Ushinomiya, Sakyo, Kyoto 606-8501 Japan
- Yearly salary:** Determined in accordance with the rules of Kyoto University
- Social insurance:** Eligible for MEXT\* Mutual Aid Association membership,  
Employee's pension insurance, Employment insurance,  
Worker's accident insurance  
\*MEXT: Japan's Ministry of Education, Culture, Sports, Science and  
Technology
- Working hours:** Discretionary labor system for professional work  
\*The standard working hours for a day is deemed as 7 hours  
and 45 minutes.
- Holidays:** Saturdays and Sundays; Statutory public holidays of Japan;  
year-end and new year holidays (December 29 through January  
3), Kyoto University's Foundation Day; Summer holidays as  
per University guidelines
- Job Description:**
- Check/write English press releases on scientific research outcomes.
  - Write web news articles and post on social media.

- Check/write the English parts of brochures and other PR materials.
- Proofread reports to the government and other documents
- Speak at/Manage outreach events
- Perform other duties as directed

**Minimum qualifications:**

- Bachelor's Degree or equivalent combination of education and experience
- Native proficiency in English

**Preferred qualifications:**

- Excellent writing skills in English
- Experience managing social media (ex Twitter, Facebook, and Instagram)
- Experience in natural science
- Experience using Adobe Creative Cloud
- General conversation level Japanese

**How to Apply:**

Please send the following documents to the address below by e-mail.

1. Curriculum vitae
2. Personal statement

Please submit applications in English or Japanese.

All documents must arrive at iCeMS via e-mail at: pe[at]mail2.adm.kyoto-u.ac.jp

(Note: Replace “[at]” with “@” .)

**Inquiries:**

Please write “inquiry for Public Relations Officer/Science Communicator” in the subject line.

**Selection:**

Selection result and schedule for interviews will be informed after screening.

The applicant will be requested to complete a small writing task in the selection process.

**Notes:**

We will use application documents only for screening for this position and will neither disclose, give, nor show them to the third party.

Kyoto University promotes gender equality. Responses and applications from female researchers are highly welcomed. To prevent passive smoking, Kyoto University prohibits smoking at indoors and outdoors at all campuses except for the designated smoking areas. Thank you for your understanding.

Looking forward to many applications!