

Visiting Research Scholars, Center for Southeast Asian Studies

September 21, 2017

Since 1975, CSEAS has had an established visiting scholarship program to promote research activities in and on the region by distinguished scholars. To date, over 350 – many of them leading researchers in their respective fields – have availed themselves of the Center's considerable scholarly resources to engage in pathbreaking, multidisciplinary research and develop comparative, historical, and global perspectives on Southeast Asia.

CSEAS hosts scholars and researchers who work on comparative and regional issues from a multi-area perspective, and are interested in spending time in Kyoto, Japan to conduct research, write, or pursue other scholarly interests in connection with their field of study. With considerable scholarly resources, CSEAS also offers the invigorating atmosphere of scenic Kyoto, the ancient capital of Japan and the main repository of the country's cultural treasures, to enable researchers to pursue their interests in Southeast Asian area studies.

The Center's multi-disciplinary character and the diverse research interests of our faculty offer visiting research scholars an ideal opportunity for the exchange of ideas, collaboration, and the cultivation of comparative perspectives.

Fourteen fellowships are awarded annually on a competitive basis. Fellowships are normally between a period of three to six-months, although in exceptional cases they can be extended for an additional six months.

Applicants are not limited to scholars: CSEAS has hosted government officials, journalists, public intellectuals, librarians, NGO workers, IT specialists, and other professionals on short-term visits.

While in Kyoto, we encourage scholars to participate in CSEAS conferences, seminars, and workshops and submit articles to the Center's flagship journal *Southeast Asian Studies*, *The Kyoto Review of Southeast Asia*, and the CSEAS Newsletter. Fellows are expected to reside in Kyoto for the duration of their fellowship and deliver a public lecture during their term. We also encourage fellows to consider submitting manuscripts to one of our book series.

Successful applicants will receive an appropriate stipend to cover international travel and living expenses in Kyoto and research funds will be provided to facilitate work. Funds will also be allocated for domestic travel, subject to government regulations. Visiting Research Scholars are considered as employees of Kyoto University and are therefore subject to some of the University's regulations.

Fellowships

Six fellowships, including one librarian position, will become available on the following dates:

- 1) May 1, 2018
- 2) June 1, 2018 (librarian)
- 3) July 1, 2018
- 4) November 1, 2018
- 5) December 1, 2018

Working hours

Your working hours are determined according to the discretionary labor system, based on 7 hours, 45 minutes (8:30-17:15 work schedule with a one-hour break) per day, 38 hours, 45 minutes work-week.

Holiday: Saturday, Sunday, national holidays, Year-end and New Year holidays, School's founding day, Summer vacation at the designated offices.

Salary

Kyoto University will determine the scale of your monthly salary in accordance with your position in your home-based institutional affiliation at the time that your employment contract with Kyoto University begins. The range of the monthly salary is between 450,000 yen, 550,000 yen and 650,000 yen (depending on your current position at your institution), and social insurance fee, employment insurance fee and /or income tax will be deducted from the amount, which will be approximately 35 % of the salary. If the employment begins or ends in the middle of a month, payment is calculated on a daily basis, according to the number of working days. A commuter allowance will also be paid under the same rules as those pertaining to Japanese instructors.

Social insurance

You will be asked to join the workers' compensation insurance, employment insurance and social insurance, which consists of the Employees' Health Insurance System and the Employees' Pension Insurance System.

Eligibility

Applicants must be productive scholars of high reputation under 65 years of age at the time of the fellowship appointment; those over 65 may be considered only if they are outstanding. This fellowship is not available to individuals currently pursuing graduate degrees or post-doctoral studies. Only experienced librarians are eligible to apply for the library position.

Scholars who have previously held CSEAS fellowships must wait six years after the completion of their fellowships before reapplying.

Application Procedure

Applicants are encouraged to submit their application via e-mail. Email applications must have the following attached documents (A4 size in PDF or MS word format):

- a) a completed application form (can be downloaded from [here](#))
- b) a curriculum vitae (not exceeding 5 pages, must include research experience and a list of main publications)
- c) two referees (Applicants must also contact their respective referees and request them to send their letters of recommendations to CSEAS via email. *The letter should be written in their institution's letterhead.*)

Email applications and letters of recommendations must be sent to this address: grants@cseas.kyoto-u.ac.jp (Important note: please put "CSEAS fellowship" as the subject or title of the email message, otherwise your message will not reach us).

Applicants with no access to email may write to CSEAS to ask for an application form. They must then submit the above forms, as well as ask their referees to send their sealed letters of recommendation directly to:

General Affairs Section
Attention: CSEAS Fellowship
Center for Southeast Asian Studies Kyoto University
46 Shimoadachi-cho, Yoshida Sakyo-ku, Kyoto 606-8501
Japan

It is the applicant's responsibility to ensure that he or she has submitted all the necessary documents. Application materials will not be returned.

Application Deadline

Applications for the 2018 fellowship must reach us no later than October 31, 2017 regardless of the postmarked date. We regret that we cannot entertain individual queries or follow-ups about the results of selection by email, fax, or telephone.

Applicants will be notified of their application status by the end of January 2018. For more information and for updates, please see our website. (<https://en.kyoto.cseas.kyoto-u.ac.jp/>)