



京都大学  
KYOTO UNIVERSITY

KYOTO UNIVERSITY  
INTERNATIONAL UNDERGRADUATE PROGRAM  
(Kyoto iUP)

Application Guidelines  
for October 2017 Enrollment

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# I Overview of Kyoto University International Undergraduate Program

Kyoto University International Undergraduate Program (Kyoto iUP) is a new international program offered by Kyoto University as of October 2017.

Kyoto iUP has been developed for international students in accordance with the university's undergraduate admission policy:

[http://www.kyoto-u.ac.jp/en/education-campus/policy/ad\\_policy/policy.html](http://www.kyoto-u.ac.jp/en/education-campus/policy/ad_policy/policy.html)

Main Features of Kyoto iUP:

- Kyoto iUP comprises a six-month preparatory course and a four-year undergraduate program. On graduation, Kyoto iUP students will receive a bachelor's degree in their selected majors.
- Applicants are not required to have Japanese language proficiency at the time of application, as Kyoto iUP students will be provided with intensive Japanese courses in the first six months of the program, and advanced courses in the following two years will give students sufficient proficiency to attend regular undergraduate program lectures and seminars in Japanese from their third year.
- Kyoto iUP students will be selected through the university's Admissions Office. The admission procedure entails screening by application documents and interviews. Candidates are expected to have a high level of aptitude for science subjects, English language competence, and demonstrate an ambitious character.
- At the end of the preparatory course, there will be qualifying tests in subjects provided by the faculty of your choice, in addition to Japanese language requirements. Students who perform sufficiently well in the preparatory course and pass the qualifying tests are guaranteed enrollment in the faculty of their choice. Students must select the faculty in which they wish to enroll at the time of application.
- Upon enrollment into the faculty of their choice, Kyoto iUP students will be integrated into one of the university's regular undergraduate programs. In the first two years of the program, liberal arts courses can be taken in both Japanese and English by all undergraduate students. After the first two years, however, the courses' major subjects are taught mainly, or exclusively, in Japanese.
- Kyoto iUP students can benefit from merit-based scholarships and are provided with support, such as tuition exemption and assured housing.
- After completing Kyoto iUP, students can proceed to master's and doctoral programs, or seek employment at leading globally-operating Japanese companies.

## II Enrollment Capacity

Approximately five students will be enrolled in 2017.

The program is available in all faculties, except the Faculties of Medicine and Pharmaceutical Sciences.

## III Eligibility Requirements for Applicants

Applicants must satisfy all of the following requirements:

1. Applicants must not be Japanese nationals (including those with dual nationalities).
2. Applicants must fulfill at least one of the following four conditions:
  - a) Have completed or be expecting to complete twelve or more years of primary to secondary education in a country other than Japan by September 30, 2017.
  - b) Have completed or be expecting to complete, by September 30, 2017, twelve or more years of primary to secondary education at an educational institution located in Japan, but which is based on a foreign country's education system and which is recognized by the Japanese Ministry of Education, Culture, Sports, Science and Technology (MEXT) or which has received certification from the Western Association of Schools and Colleges (WASC), the Association of Christian Schools International (ACSI), or the Council of International Schools (CIS).
  - c) Have been awarded an international baccalaureate, a German abitur, or a baccalaureate from a secondary education institution, and will be eighteen years old or older before April 1, 2018.
  - d) Have an educational background that is equivalent to a), provided their background is approved by Kyoto University before proceeding, and that they will be eighteen years old or older before April 1, 2018.
3. Applicants must have their English proficiency certified by one of following English proficiency tests at the following scores or higher:

TOEFL iBT: 80,  
TOEFL PBT: 550  
IELTS: 6.0

Note: TOEFL ITP is not acceptable.

The score must have been issued on or after Aug. 1, 2015

### Eligibility Screening Process

Applicants meeting requirements b), c), and d) above, including applicants with less than twelve years of education in total, must first complete an eligibility screening process by submitting the necessary documents stipulated in Section IV Application Documents :

1. Application Form (Form A)
2. Copy of Passport
3. Transcript of School Record
4. Certificate of Graduation (Form B)

The above documents must be sent to the Kyoto iUP Admissions Office by e-mail, and be received between July 3, 8:30 (JST) and July 7, 2017, 17:00 (JST).

Applicants will be notified of the screening results by July 24, 2017.

## IV Application Documents

Application documents should be sent to the Kyoto iUP Admissions Office first by e-mail to arrive between 08:30 (JST), July 31 and 17:00 (JST), August 3, 2017. The original hard copies should also be sent by registered mail (e.g. EMS, UPS, DHL, or FedEx), to arrive between 08:30 (JST), July 31 and 17:00 (JST), August 7, 2017.

Note: The total file size must not exceed 5 MB when sending application documents by e-mail.

- The forms (**Forms A–D**) are available as Microsoft Word files for download from the following website.

URL : [http://www.kyoto-u.ac.jp/en/education-campus/international/kyoto\\_iup/](http://www.kyoto-u.ac.jp/en/education-campus/international/kyoto_iup/)

### Documents to be Submitted (all documents must be prepared in English)

1. Application Form (Form A)	Download and print out Form A, and enter the required information. A digital portrait photograph taken within the last six months must be attached on Form A.
2. Payment Slip (Application Fee Remittance Certificate)	<p>The Application fee of 9,800 JPY must be paid to Kyoto University by one of the following options:</p> <p>[Payment by Credit Card] Pay the application fee (9,800 yen) using a VISA, MasterCard, JCB or AMEX card <u>between July 24 and 17:00 (JST), August 3, 2017</u>. The card account name does not have to be the same as the applicant's (e.g. it could belong to one of the applicant's parents). To pay by credit card, please access the following website and follow the instructions: <a href="https://e-shiharai.net/ecard/?schoolcode=OPU0101520000000">https://e-shiharai.net/ecard/?schoolcode=OPU0101520000000</a></p> <p>If you pay by credit card, the “Application Completed” page must be printed out and submitted as one of the application documents.</p> <p>[Payment by Bank Transfer] To pay by bank transfer, please contact the Kyoto iUP Admissions Office.</p> <p>*The application fee is non-refundable even if the applicant is deemed ineligible to apply.</p>
3. Copy of Passport	Copied page(s) containing the applicant's name and photograph, the passport number, place of issue, and expiry date. If the applicant does not have a passport, a copy of their official photo ID and its <b><u>English translation</u></b> is also acceptable. (The English translation may be prepared by the applicant.)

4. Transcript of School Records	The transcript of school records should cover the applicant's entire time in secondary school/high school (from their first year until graduation) or higher education (if applicable). The transcript must be issued by the head of the school. If the transcript of the school records is not in English, both the original and its <b>English translation</b> must be submitted together. (The English translation may be prepared by the applicant.)
5. Certificate of Graduation/Certificate of Expected Graduation (Form B)	Download and print out Form B. Form B must be completed by the secondary school/high school from which the applicant has graduated or is expected to graduate. A copy of the original graduation certificate issued by the school must be attached. If the applicant has not graduated from secondary school at the time of application, they must submit a certificate of expected graduation (Form B).
6. Two Letters of Recommendation (Form C)	Download and print out Form C. Form C must be completed by two referees before being submitted. One referee should be a person who is well acquainted with the applicant's academic ability, their recent or current course of study, and their personality. The other reference should be written by the principal of the school in which the applicant is currently enrolled.
7. Official Notification of TOEFL or IELTS Score	<p><b>[English Proficiency Test]</b></p> <p>➤ <b>TOEFL-iBT or TOEFL-PBT</b></p> <p>A copy of the Examinee Score Report should be sent to the Admissions Office.</p> <p><b>Minimum Score Requirements</b></p> <ul style="list-style-type: none"> <li>● TOEFL-iBT (Internet-Based Test): <b>80</b></li> <li>● TOEFL-PBT (Paper-Based Test): <b>550</b></li> <li>● The test results must be less than two years old (issued on or after Aug. 1, 2015).</li> <li>● The TOEFL ITP (Institutional Testing Program) is not acceptable.</li> </ul> <p>➤ <b>IELTS (Academic Module)</b></p> <p>The official test report form must be submitted to the Admissions Office by the test center. A minimum IELTS <b>overall band Score of 6.0 is required</b>. The test results must be less than two years old (issued on or after Aug. 1, 2015).</p>
8. Personal Statement (Essay in English) (Form D)	Download and print out Form D. Using the form, submit a short essay (1000 words maximum) with the title "Why I want to Enroll in Kyoto iUP and How it Fits into My Career Plan." Write your name in block letters at the bottom of the essay and sign it.

## V Selection Method and Announcement of Results

The selection procedure will be conducted by the Admissions Office in two stages:

### 1. First Screening of Submitted Documents and Notification of the Result

The first screening stage will involve an examination of the documents submitted by the applicant,

including their personal statement. Applicants will be notified of the result of the first screening by e-mail on August 10, 2017 (JST).

## 2. Second Screening by Interview

Applicants who pass the first screening will then be assessed by an online or in-person interview. The interviews will be held between August 21 and 25, 2017. The Admissions Office will contact the candidates by e-mail to arrange an appointment for the interview. It is the candidates' responsibility to check their mailbox for the e-mail during this time.

## 3. Notification of Results

The examinee numbers of successful applicants will be posted on the website below at 12:00 noon (JST) on August 31, 2017. Examinee numbers will be issued when the interview appointment is made.

URL : [http://www.kyoto-u.ac.jp/en/education-campus/international/kyoto\\_iup/](http://www.kyoto-u.ac.jp/en/education-campus/international/kyoto_iup/)

No replies will be given to any inquiries relating to the examination results.

## VI Enrollment Procedures for the Preparatory Course

### 1. Admission and Tuition Fees

Successful applicants are exempted from the university's tuition and admission fees.

### 2. Details of enrollment procedures (e.g. documents to be submitted) will be sent to successful applicants by e-mail.

## VII Qualifying Tests

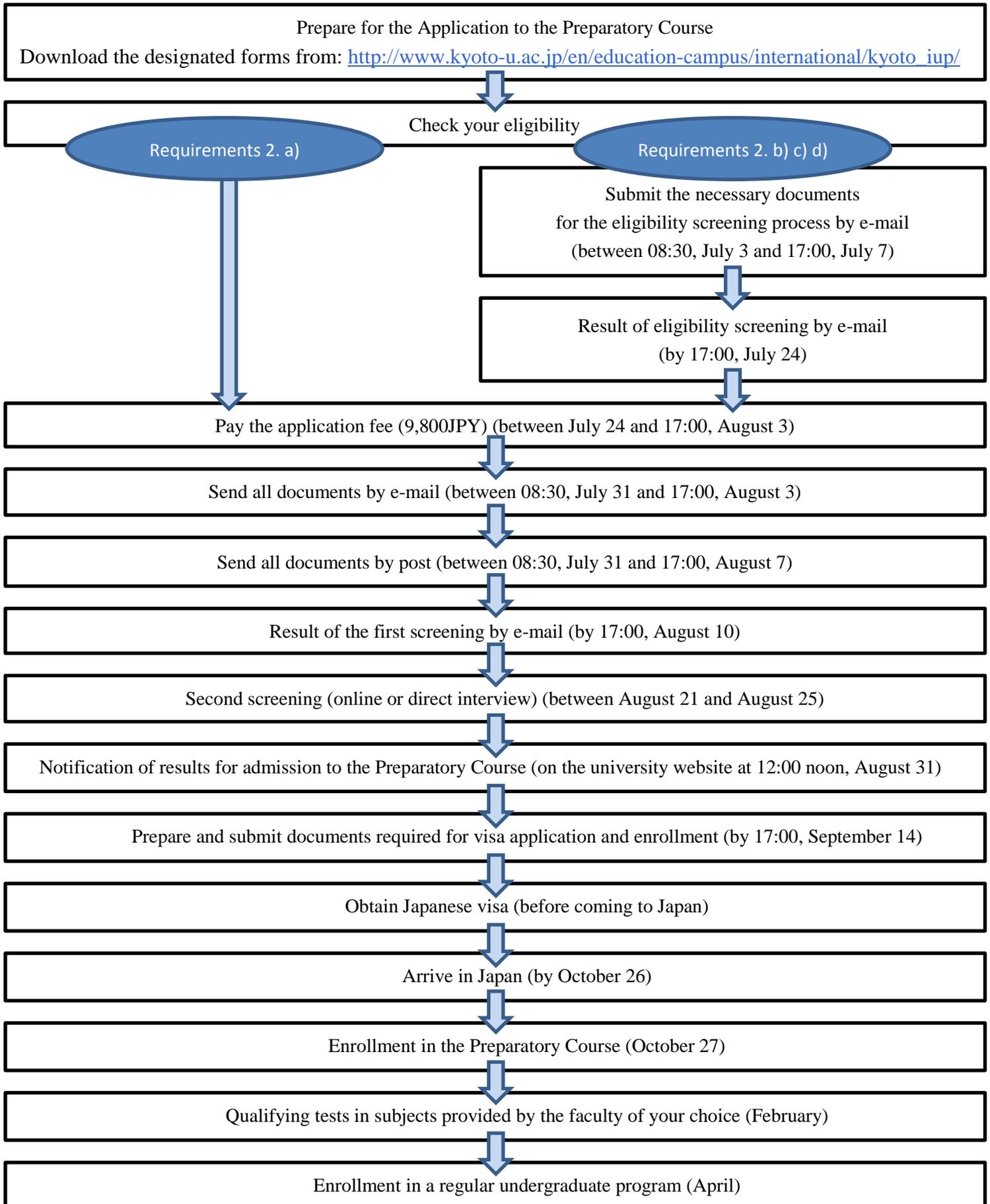
At the end of the Preparatory Course, there will be qualifying tests in subjects provided by the faculty of your choice. Students who perform sufficiently well in the preparatory course and pass the qualifying tests are guaranteed enrollment in the faculty of their choice at the time of application. A fee of 17,000JPY is required for the qualifying tests.

## VIII Scholarships, Accommodation, and Student Life in Kyoto

- The university will provide merit-based scholarships to Kyoto iUP students and arrange their accommodation.
- English-speaking staff will provide support for Kyoto iUP students in their daily life and study in Kyoto.

# **IX Flowchart: From Application, to the Preparatory Course, to the Regular Undergraduate Program**

Note: Dates and times are in Japan time (JST)



## **X Fraudulent Statements/Information**

It is the applicants' responsibility to ensure that all information provided in their application documents and all supporting documents is truthful and accurate. If any reasonable grounds are found to indicate that an applicant has provided false information, the application will be rejected immediately, or the student's registration will be terminated.

## **XI Data Protection**

In accordance with Kyoto University's Privacy Policy ([http://www.kyoto-u.ac.jp/en/privacy\\_policy/](http://www.kyoto-u.ac.jp/en/privacy_policy/)), the iUP Admissions Office is responsible for the secure protection of data and information provided in applications and accompanying documents. Information provided will not be used for purposes other than admissions and program development. Applications and supporting documents will not be returned.

## **XII Contact Information**

If you require further information about Kyoto iUP, please refer to the following website or contact the Admissions Office (see below for details).

URL : [http://www.kyoto-u.ac.jp/en/education-campus/international/kyoto\\_iup/](http://www.kyoto-u.ac.jp/en/education-campus/international/kyoto_iup/)

Kyoto iUP Admissions Office  
Educational Affairs Division, Kyoto University  
Yoshida-honmachi, Sakyo-ku, Kyoto 606-8501, Japan  
E-mail: [kyoto\\_iup@mail2.adm.kyoto-u.ac.jp](mailto:kyoto_iup@mail2.adm.kyoto-u.ac.jp)

**Please refer to the latest information, available at:**

URL : [http://www.kyoto-u.ac.jp/en/education-campus/international/kyoto\\_iup/](http://www.kyoto-u.ac.jp/en/education-campus/international/kyoto_iup/)



Kyoto University

International Undergraduate Program

E-mail: [kyoto\\_iup@mail2.adm.kyoto-u.ac.jp](mailto:kyoto_iup@mail2.adm.kyoto-u.ac.jp)

URL : [http://www.kyoto-u.ac.jp/en/education-campus/international/kyoto\\_iup/](http://www.kyoto-u.ac.jp/en/education-campus/international/kyoto_iup/)