

Year \_\_\_\_\_ Month \_\_\_\_\_ Day \_\_\_\_\_

## Request for Certificate of Doctoral Degree Conferment

To President, Kyoto University

Name [Family/first name]: \_\_\_\_\_

Name on the English certificate: \_\_\_\_\_

\* Fill this out if you require a Certificate of Degree Conferment in English

Date of birth: Year \_\_\_\_\_ Month \_\_\_\_\_ Day \_\_\_\_\_

For the reasons listed below, please accept this request for **Certificate(s) of Doctoral Degree Conferment in Japanese** \_\_\_\_\_, and **Certificate(s) of Doctoral Degree Conferment in English** \_\_\_\_\_; for a total of \_\_\_\_\_ certificate(s).

Reason(s) for the request: \_\_\_\_\_

(To be submitted to: \_\_\_\_\_ )

### Inclusion of the title of the dissertation:

Include the title:

Title: " \_\_\_\_\_ "

\* If an English certificate is required, the title name should be also written in English

Do not include the title:

Doctor of/Ph.D. ( \_\_\_\_\_ )

\*Major field of study

Date of conferment: Year \_\_\_\_\_ Month \_\_\_\_\_

Doctorate No. : \_\_\_\_\_

\* If unknown, please leave it blank

Doctoral Degree (Course)

Name of department/division: \_\_\_\_\_

Doctoral Degree (Dissertation)

### Receiving options:

To be picked up at the Education Promotion Department

Receiving date: Month \_\_\_\_\_ Day \_\_\_\_\_ Morning / Afternoon

Receiver: yourself / substitute (name: \_\_\_\_\_ )

\*Receiver: Please show your identification when receiving the certificate.

To be delivered by the University mail system to the following address:

\_\_\_\_\_

\* For the University mail delivery, a self-addressed envelope must be included with the request form.

To be delivered by regular Post Office mail system to the following address:

\_\_\_\_\_

\* For the Post Office mail delivery, a self-addressed envelope (stamped) must be included with the request form.

Contact: Phone \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ (Home or Office)

E-mail \_\_\_\_\_

Where to submit: Kyoto University, Student Affairs Department, Educational Planning Division